

HOME TEAM



“The Home Team is a community-wide alliance to end homelessness in Erie County Pennsylvania, through collaboration, strategy, advocacy, and community awareness.”

Thursday, January 10th, 2019

Community Care Behavioral Health (Griswold Plaza)

AGENDA

- I. CONSENT AGENDA
- II. TREASURER REPORT
- III. COMMITTEE REPORTS
- IV. HOME TEAM NAME DISCUSSION/VOTE
- V. SPIT UPDATE
- VI. COORDINATED ENTRY UPDATE
- VII. HMIS REPORT
- VIII. 2-1-1 UPDATE
- IX. COUNTY HUD MONITORING REPORT
- X. OTHER
- XI. ADJOURN

**Home Team
General Membership Meeting
Minutes
Thursday, November 14, 2019
At Community Care Behavioral Health**

Present: Alyssa Truchanowicz, Sharee Letzelter, Rebekah Visznecki, Sandy Swanson, Betsy Wiest, Kurt Crays, Amy Clabatz, Peter Burke, Eddie Martin, Barbara Lewis, Dave Woledge, Mark Alexa, Mike Wehrer, Debra Smith, George Fickenworth, Maureen Dunn, Joshua Jaeger, Colleen Hammon, Sean O'Neill, Deidre Tate, Terri Lash, Jennie Hagerty, Tanya Smith, Danielle Szklenski, Chris Tombaugh

This regular meeting of the Home Team General Membership was held on Thursday, November 14, 2019 at Community Care Behavioral Health in Griswold Plaza, Erie, PA. The meeting was run by Chris Tombaugh. The meeting was called to order at 1:32 p.m. Introductions were completed.

I. Consent Agenda

A motion was made by Kurt Crays and seconded by Peter Burke to approve the consent agenda and minutes. The motion carried. The agenda is as follows:

- I. Consent Agenda and approval of minutes
- II. Treasurer Report
- III. Committee Reports
- IV. Elections
- V. Other
- VI. Provider Updates
- VII. Adjourn

II. Treasurer's Report

It was reported that the Home Team spent about \$1500 this past month for banners on State Street promoting National Homeless Awareness Month. Banners were placed on 14 pillars. It was suggested that we find a use for and spend the remaining \$3200.

III. Committee Reports.

There is a group meeting to address issues related to the medically fragile/complex homeless individuals regarding shelter and housing. There is a model used in Pittsburgh through the Allegheny Health Network that they are exploring. See Mark Alexa, Grace Kennedy, and Barb Lewis. What has been done in our community so far does not seem to be meeting this population's need. There is a lack of access to antibiotics or x-ray, etc., lack of trust, and lack of resources to make referral to. Dr. Jim Withers of Mercy

Hospital will be speaking at the Community Health Net Annual meeting regarding this population and street outreach for homeless persons.

Our Neighbors Place is not yet open.

At St Patrick's Haven consumers can get their name on the list at 5:30 p.m., and come in at 7:00 pm.

The new Client Services committee will be addressing this issue under the new structure of the Home Team. The new governing board and new structure for meetings will begin in January 2020. Chris Tombaugh was thanked for her leadership as this is her last meeting as chair.

IV. Elections

Elections were held for the upcoming terms with the following results.

Nominated for Chair was Colleen Hammon. Other nominations were called for from the floor. There were none. New chair elected is Colleen Hammon.

Nominated for Vice-Chair was Danielle Szklenski. Other nominations were called for from the floor. There were none. New vice chair elected is Danielle Szklenski.

Nominated for Secretary was Jennie Hagerty. Other nominations were called for from the floor. There were none. New secretary elected is Jennie Hagerty.

Committee chairs nominations were taken from the floor and a slate was also presented for consideration.

For Project Ranking and Application Review Committee- Liz McCormick and Kathy Hubbard were nominated for this Committee Chair position. After a show of hands and count, Liz McCormick was elected to this Project Ranking and Application Review Committee Chair position.

There were no further nominations from the floor, so the remaining slate was voted on. The remaining slate was elected unanimously and is as follows:

- Coordinated Entry- Sean O'Neill
- SPIT Count- Mike Wehrer
- Data Collection and Use- Josh Jaeger
- Client Services- Mark Alexa and Linda Lyons King, Co-Chairs
- Community Engagement and Marketing- Chris Tombaugh

V. Other.

It was noted that the next Executive Committee was going to take place on Dec 12th at 1:30 at SafeNet. The outgoing Chairs and Officers and the newly elected Chairs and Officers should all plan to attend.

The next full Home Team meeting will take place on January 9th at 1:30 pm at CCBH in Griswold Plaza, Erie PA.

Remaining members were encouraged to sign up for Committees.

VI. Provider Updates

United Way is making their grant writers available to assist providers on the Home Team. Please contact Mike J. or Emily F. at the United Way of Erie County.

Our Neighbors Place- Dates/Times are Nov 20th through March 20th- 7pm.

Online training is available for volunteers and staff working with co-occurring disorders in a shelter setting.

Info will be forthcoming from EUMA about a new Veterans Case Management services for those experiencing crisis.

The Homeless Persons Memorial Services for this year will take place on December 20th at the Episcopal Church on 6th Street, across the street from the court house.

The dates for the SPIT count will be determined soon. The committee will meet in November. We need lots of people to join us to get an accurate count. Where to seek volunteers was discussed. Volunteers will be sought from VA, EUMA, Mercyhurst University Public Health Dept, and others. This count drives funding and affects our community as a whole for HUD funding.

Annual training will be on Wednesday for HUD HMIS license. Please register. See Lisa Karle with questions.

Various agencies discussed upcoming events including Voices – Saturday at Rainbow Gardens, as well as MHA at Lakeshore Comm Svc. on Dec 6th 9:00 to 3:00. 2020 Calendars are for sale to fund MHA Warming Center. Erie DAWN will celebrate 25 years in 2020 with a celebration event to come.

It was announced that the Section 8 list for the County will be closing in the next 3 to 4 weeks.

XI. Adjourn.

When no other items were brought forth, a motion to adjourn was made by Barb Lewis and seconded by Peter Burke . The motion carried.

The meeting adjourned at 2:27p.m.

Respectfully Submitted by
Danielle Szklenski, M.A.
Home Team Homeless and Housing Coalition -Secretary

Home Team Executive Meeting Minutes
April 11th, 2019
At SafeNet

Attendees: George Fickenworth, Linda King-Lyons, Kathy Hubbard, Kurt Crays, Krissy Dimitrovski, Debra Smith, Liz McCormick, Twanisha Franklin

NOFA

The County has not received notification when the NOFA is coming out. Once the NOFA comes out, it will tell providers specifically if there is any money and where you can allocate. The County has hired a new housing program specialist so there will be three instead of two. Providers have already received their renewals with a 5-question sheet that will be due at the end of the month. Renewals are easy as providers can't change budget nor how many units. All that providers can change on renewals are their narratives. Hoping this extra step of the five questions will help time-wise when it comes to the NOFA, as more time can be used for new applications. DCED grants are harder for providers because they are 100 percent match and we can only apply for rapid rehousing. ECCM rapid rehousing is starting in July. Home for Goods grant will be coming out soon. Home for Goods is through a federal home loan bank in Pittsburgh, that puts out money every year. Last year they wanted the County to score applications, but unfortunately it would have been the same as NOFA, so the County could not accept, however, this year the County will be able to. Last year, four providers applied for the grant, St. Martin Center received it. Highly recommending providers apply for outreach and money for identification, birth certificate, etc.

Data

Our Neighbors Place sent out data, however it does not have a breakdown by age. Lisa has had some success with going out and speaking to the clients and obtaining good data. There have been 24 individuals placed this year into permanent housing. The collaboration of Erie County, ECCM, and EUMA in Our Neighbors Place has been successful. Looking into using HMIS next year with MHA overflow shelter. There are two ways that data is collected at Our Neighbor's Place, one is that everyone that enters is asked first name, last name, year of birth, military status, and gender identity. Clients are not required to answer any of the questions. Secondly, Lisa and others are collecting long form data that goes directly into HMIS.

Wrap around services

SafeNet was made aware that there are six different entities working with a client in the community, however there is no coordination. How do we do a better job at wrap around services for those in permanent housing? If a client has a Blended Case Manager, they are the ones who are supposed to be doing the coordination of wrap around services for those in permanent housing, as part of their job. SafeNet would like to have it that, as soon a client comes in, SafeNet would like to identify a handoff group that the client can be a part of. SafeNet is looking for mentoring support groups, not services. Suggestion included partnering with the Family Center which does some of the life skills, the Erie Christian Business Association who help create the Open Table, and the Women's Association.

Follow up to Leadership Team Breakfast

Krissy sent out the thank you emails to those who attended the Home Team breakfast. She did get one response stating that the person would be attending the next Home Team meeting. Focus of the breakfast was to try to get individuals to the Home Team and for marketing purposes. About 30 individuals attended the breakfast, however we did not have law enforcement, banks and other businesses. Kurt reached out to Jay Breneman to get a list of five people that Home Team can reach out

to. Sean and Krissy met with the social work department at UPMC Hamot. They spoke about Coordination Entry, what it is, and what can they do to provide better coordination. UPMC Hamot can't hold people if not medically necessary, however, they can sit in a waiting room until morning instead of sending them in a cab to a shelter.

Elections

Elections are coming up and the executive committee is unsure what they want elections to look like. Based on bylaws, anyone can be nominated if they are in good standing. Motion to suspend elections that are scheduled for May 2019 until November 2019 was brought fourth by Kathy Hubbard and seconded by Liz McCormick. Motion passed.

Membership

Need more homeless or recently homeless on the home team. One major problem is that people, who are recently homeless, work during the day and they can't meet at 1:30 pm. The County has a Chorus Line (conference line) to make it possible for individuals to call in to the Home Team meetings, if they are unable to attend in person. Chorus Line or changing one or two meetings a year to night time could additionally help with attendance. Another solution is to give individuals stipends for participating in the meeting. For stipends, the committee would have to make a policy as you do not want people to abuse it. Stipends could be a dangerous road, as the money may run out and are not providing quality. Potentially, having the Home Team Executive Committee attend a meeting in Allegheny County or the Western COC. Allegheny County meetings are run so effectively and sufficiently that it is welcoming. They have the heads of major government departments and business leaders at the table. They have a rigid agenda where the first hour is just for the governing committee to speak. Second hour is the community reports that the community can speak out. Allegheny has a very strong leader. Work is done and entrusted with their subcommittees. Beaver County's Continuum is a standalone, like Erie County, and run well, so they may be a good place to look at. Court Gould at the Erie Community Foundation is another person that we could tap into for his ability to lead a collective engagement model. Liz will send out an email to set up a lunch with Mr. Gould. Another person that the Home Team might want to think about reaching out to is Ferki Ferati and Ben Speggen at the Jefferson Society. Executive committee agreed to reach out to people and see if they can provide a list of people that the Home Team can reach out to. Suggestions were brought to the executive committee to meet more than once every other month to accomplish recruitment to the Home Team.

Adjourned at 3:04 pm.

HOME TEAM
HOMELESS & HOUSING COALITION



“The Home Team Homeless & Housing Coalition is a community-wide alliance to end homelessness in Erie County Pennsylvania, through collaboration, strategy, advocacy, and community awareness.”

Thursday, May 9, 2019

**Community Care Behavioral Health
(Griswold Plaza)**

AGENDA

- I. CONSENT AGENDA
- II. TREASURER REPORT
- III. COMMITTEE REPORTS – EXEC. TEAM UPDATES
- IV. COUNTY UPDATES
- V. SPIT UPDATE
- VI. COORDINATED ENTRY UPDATE
- VII. HMIS REPORT
- VIII. 2-1-1 UPDATE
- IX. COUNTY HUD MONITORING REPORT
- X. OTHER
- XI. PROVIDER UPDATES
- XII. ADJOURN

**Home Team Homeless & Housing Coalition Meeting
General Membership Meeting Minutes
Thursday, March 14, 2019
At Community Care Behavioral Health**

Present: Alena Rainey, Kathy Hubbard, Linda King, Monica Stanford, Diana Ames, Pat Tracy, Clifton McNair III, Eddie Martin, Betsy Wiest, Barbara Lewis, Jen Malone, Jennie Hagerty, Gail Detar, Chris Detar, Twanisha Franklin, Lisa Karle, Kurt Crays, Krissy Dimitrovski, Chris Tombaugh, Grace Kennedy, Nancy Brown, Mark Alexa, Dave Woledge, Madeline Zelazny, Emily Francis

This regular meeting of the Home Team General Membership was held on Thursday, March 14th, 2019 at Community Care Behavioral Health in Griswold Plaza, Erie, PA. The meeting was run by Chris Tombaugh. The meeting was called to order at 1:33 p.m. Introductions were completed.

I. Consent Agenda

A motion was made by Clifton McNair and seconded by Diana Ames to approve consent agenda. The motion carried. The agenda is as follows:

- I. Consent Agenda
- II. Treasurer Report
- III. Committee Reports
- IV. Nominations
- V. SPIT Update
- VI. Coordinated Entry Update
- VII. HMIS Report
- VIII. 211 Update
- IX. County HUD Monitoring Report
- X. Other
- XI. Adjourn

II. Treasure report

The treasurer, Linda King, reported that Home Team currently has **\$4800.00**. At the last executive meeting members discussed who from the community they would like to invite to the Home Team and decided to have a breakfast at the Erie Club on Friday, March 15, 2019 at 7:30 a.m. at the Erie Club where Home Team funds will be used.

III. Committee Reports -Nothing to report currently

IV. Nominations

The nominating committee which include Kathy Hubbard, Clifton McNair, Krissy Dimitrovski and Chris Tombaugh will be meeting before the next Home Team meeting to present nominees at the next Home Team meeting in May. Will be electing officers at the May 9th meeting to start; their duties will begin in July. Officers needed include a chair, vice chair, secretary, and the committee chairs. If anyone would like to be on a committee, no voting is required; voting is required for the chairs. The committees that need to have chairs voted on are the Coordinated Entry chair, Ranking Application Review chair, SPIT chair, Data Collection and Use chair, Client Services chair, and Community Engagement and Marketing chair. We would like to add people to the Home Team, however do not feel it is best to have new members be thrown on as a chair, so we are looking for current members to step up for chair positions. The bylaws do not state

any restrictions for a person to be chair, however it may be best practice to not have every person from a chair be from agency that receives NOFA funding. If you would like to be nominated for as a chair, you can contact Chris Tombaugh at Ctomba51@gmail.com or chris@eriedawn.org. If you would like to discuss with Chris directly, you can also call her at 814-882-8932.

V. SPIT update

Lisa updated that a new process has started where providers could complete data in advance, however still meeting with each provider to reconcile the data. Lisa still needs to meet with GECAC and Community of Caring, Finally Home was sent in blank. Still working with Erie Dawn to reconcile their data.

VI. Coordinated Entry

Lisa reported that she has completed another training with Erie County Care Management (ECCM) staff. Linda discussed one of the difficulties she has heard of with coordinated entry is there seems to be a waiting list. Coordinated Entry keeps a master list which is prioritized by need, however there are no waiting lists for emergency shelter. Lisa has spoken to Barry at ECCM who has stated Coordinated Entry will try never to leave someone out; they will put up in a hotel/motel if needed. Providers asked that they get greater clarity on the emergency non-shelter housing, such as if ECCM puts someone in a hotel/motel. Sean O'Neill will send out an email out to all providers to have providers update their eligibility criteria. If Coordinated Entry knows providers have money for hotel/motel, they will reach out to them. A suggestion is to have ECCM handle hotel/motel from the beginning to the end. Salvation Army hotel/motels are for families and this is FEMA money that comes at a certain time. Krissy and Dave currently sit on the FEMA board who decides which agency the funds will be sent to. Still a concern is what do we do with the people who don't belong at overflow shelter, such as, those who have mental health issues; should they call Crisis Services? Krissy suggested having a meeting with Crisis to see exactly what they could do to help. Those who are physically unfit to be at overflow shelter are being discharged by the hospitals with no place to go. Krissy has a meeting setup with UPMC Hamot to discuss how we can work together to help that population. Chris suggested that the directors of each provider get together to find a solution to help with the gaps. One way is to see providers could get extra beds by looking at grant options. Coordinated Entry is 24/7, but you are limited in after-hours calls. When calling 211, if the main concern is housing 211 will give a warm handoff to Coordinated Entry. However, when there are other needs, 211 wants to have the conversation so they can address those other needs. Shelters work on getting better at updating available beds after hours to ECCM. Open beds should be reported 24 hours/7 days. Some of the gaps that were discussed last meeting have been addressed.

VII. HMIS report

Lisa reported that, to configure utilization, a housing inventory count is completed. One day out of the year is chosen to count all available beds and all people being served. Lisa presented an HMIS Data report that shows the Inventory List for Erie County regarding Emergency Shelter, Transitional Housing, Rapid Re-Housing, and Permanent Supportive Housing. Our Neighbor's Place and Mental Health Association (MHA) are not overflow shelters, but seasonal, as there are certain conditions in which they operate. People who are in permanent housing are not counted. Lisa shared a successful story finding a very intoxicated individual drunk at McDonald's during SPIT count. After speaking to Lisa, the member then went to MHA and is now currently in his own apartment.

VIII. 211 updates

Emily updated that all seven regions of Pennsylvania 211 are involved in a strategic planning process that will take about 18 months. One of the top priorities of the strategic plan is focusing on upgrades and providing quality improvements for not only clients and providers but also people who are getting the reports on the website. The updates will include database updating, reporting and making sure 211 works as everyone needs and wants it to. The way the update is being completed is from the feedback of people who call 211 and the providers. Providers please call 211 and provide information from your clients on how 211 is working. If providers have changes to their section, they should contact database coordinator Josh.

IX. County HUD Monitoring Report

Krissy updated that the County will be starting a new round of monitoring.

X. Provider updates

Kurt Crays from Our Neighbors Place updated that the spreadsheet that was received had two elements that were incorrect. They had one gentleman who has been there 101 days and the female who has been there for 94 days. Majority of clients spend just a few nights with them. They moved 12 people from Our Neighbors Place into permanent housing. There were 5 nights in the end February where the shelter reached 70-75 guest, this is while warming center was open. Will be looking at weather and when people are getting monthly check to study trends.

Jenny updated that Mercy Center for Women had a successful women's event last week along with a public relations story on their 25 years of service. In next 4 months they will have their Dress for Success event which the location is moving to Holy Rosary school.

Jennifer updated that SDHP has a new phone number of (610) 873-9595. The 8/11 Project Rental Assistance program local lead agency will be Sean O'Neil and the staff of ECCM. They have a two-bedroom unit available through HANDS at Villa Maria. To be eligible for units' individuals with disabilities must be eligible for Medicaid, eligible for long term supports and services, between 18-61 years old and below 30% AMI. You do not need to be homeless for the 8/11 program but must meet eligibility. If anyone has someone who they may think qualifies for the 8/11 program, please contact Jennifer. Jennifer will email the group pamphlets with program information.

Monica updated that the Wellness Collection Clinic at MHA is doing very well. This program was to eradicate the barriers for those who are homeless. Fridays from 10 a.m. - 2 p.m. at MHA consumers can visit with BCM's, behavioral health therapist, nurse practitioners, peer support, etc. You do not need to have a mental health diagnosis.

Betsy updated St Patrick Haven has been running beautiful.

Eddie updated that the City Mission's chapel floor should be done this month.

Clifton updated that MHA has hired Monica as new manager of operations and Carla Brets as new volunteer coordinator. With the hiring of Ms. Brets, they can now accept new volunteers. Jr's Last Laugh sponsored an event for MHA and NAMI last night.

Linda updated that Safenet had completed their Scrabble tournament with about 350 people attending.

Nancy from SW PA Legal Service for Fair Housing updated that they are wrapping up the first year HUD grant that they received. There are two sides to the grant EOI education and the Protection Enforcement. Jaime will now be taking over Protection Enforcement with a change in protocol. The new protocol will focus on the issues instead of randomly testing. If you have a client or know of an individual who may have been rental discriminated against, please call the hotline.

Chris updated that Erie Dawn is doing okay and will have a fundraiser in May at Bel-Aire. They are also getting ready for their 25th year celebration next year.

XI. Adjourn

When no other items were brought forth, a motion to adjourn was made by Dave Woledge and seconded by Clifton McNair. The motion carried.

The meeting adjourned at 2:54pm

Respectfully Submitted by
Twanisha Franklin
Erie County Administrative Officer

**Home Team
General Membership Meeting
Minutes
Thursday, July 11, 2019
At Community Care Behavioral Health**

Present: Lisa Karle, Dave Woledge, Clifton McNair III, Danielle Szklenski, Sean O’Neill, Mark Alexa, Rich Turri, Barb Lewis, Margaret Simms, Liz McCormick, Peter Burke, Grace Kennedy, , Sherry Braswell, Josh Jaeger, Eddie Martin, Amy Clabbatz, Carla Sforrs, Shelby Karns, Jaime Milligan, Chris Tombaugh, Chandra Slocum, Gail Detar, Mike Wehrer,

This regular meeting of the Home Team General Membership was held on Thursday, July 11, 2019 at Community Care Behavioral Health in Griswold Plaza, Erie, PA. The meeting was run by Chris Tombaugh, Chair. A conference call line was provided although there were no participants via conference call. The meeting was called to order at 1:30 p.m. Introductions were completed.

I. Consent Agenda

A motion was made by Liz McCormick and seconded by Clifton McNair to approve the consent agenda. The motion carried. The agenda is as follows:

- I. Consent Agenda
- II. Treasurer Report
- III. Committee Reports- Exec Team Updates
- IV. County Updates
- V. SPIT Update
- VI. Coordinated Entry Update
- VII. HMIS Report
- VIII. 211 Update
- IX. County HUD Monitoring Report
- X. Other
- XI. Provider Updates
- XII. Adjourn

II. Treasurer’s Report

The Treasurer was not present.

III. Committee Reports

Executive Committee Update by Chris Tombaugh

The Executive Committee is actively seeking additional Home Team members in line with the HUD recommendations. Please forward the contact information of the names

brought forward to Chris Tombaugh so they can be added to the email list, etc. From the YMCA, Tammy Roache or perhaps the person who runs the teen center. Mark Alexa reported that Jim Martin at Northwest Bank is looking for an appointee for us. It was suggested that perhaps this committee needs to reconvene. There will be a scheduled meeting in August. Elections are coming up quickly in November 2019. Past committees should review and consolidate what information might be passed on to the new committees. It was noted that we are now about to initiate the new structure. We need enough people, but also need people in the right positions. Positions opening up include Chair, Vice Chair, Secretary, and Committee Chairs. Committees include Marketing, Client Services, Data, etc. We also need representation from formerly homeless persons, Erie County, and City of Erie. Attendees were encouraged to review the new bylaws which outline the committee structure. The Exec Committee will be working to prepare a slate of officers. Anyone interested in an officer or committee chair position should contact Chris Tombaugh. The Exec Committee will meet again in August.

There was a call for any other committee reports. No other committees are meeting at this time.

IV. County Updates – Peter Burke

Peter Burke reported in the absence of Krissy Dimitrovski, who will return soon.

Proposals for the “Home for Good” grant are due to the County on July 19. Scoring and final decisions will be completed by the end of August. Please keep in mind how the funding would impact the whole county-wide system rather than just one service/agency.

The NOFA was released last Wednesday. We have until September 30 to complete it. There was an increase in overall available federal funds. Funds increased to approx.. 2.3 billion for an approx.. 7%-9% increase. The NOFA can be seen on the HUD website and is a large 81pg document. The Home for Good grant is coming due in August and the County will be scoring it.

There is new funding for vouchers available, but we are not sure if we will apply as we have to demonstrate a need for more vouchers. Lack of transportation to jobs, medical appts, etc. is an issue for County housing residents. Sometimes multiple transfers would be necessary and very time consuming. An example of three bus transfers and three hours to get to a mental health clinic appointment was discussed.

V. SPIT Update- George Fickenworth

We have had to request a waiver to explain why we had the SPIT count outside of the normal dates this year; it was due to the snow emergency that was declared in the city on

the scheduled date. We are validating any significant change on the demographics section.

VI. Coordinated Entry Update- Sean O'Neill

You can communicate with coordinated entry via email, or call or walk in clients. The Community VI SPDAT training was positive. Comments noted that it was very well received. There was discussion around places where homeless persons are residing including the railroad tracks in Harborcreek as well as near Tinseltown and Wegmans.

VII. HMIS Report- Lisa Karle

Changes were emailed out on May 16th and agencies were to respond back to Krissy D. by May 31st. The revised Consent to Share confidential Information and Privacy Notice to Consumers was distributed in the packets in advance of this meeting. It included the changes that were discussed at our last meeting. **A motion was made to approve the Consent and Privacy Notice. It was seconded by Liz McCormick. The motion carried.** This new consent and notice will be posted on our website. Using this form will enable us to share info to get trends.

HUD has a new reporting tool. We hope to be able to use this new tool to create data reports by the next meeting.

VIII. 211 Report

No Update

IX. County HUD Monitoring- George Fickenworth

Regarding Grant Monitoring, the County is working with George Fickenworth (Mercyhurst University). George is taking the lead in the monitoring now that the strategic plan is done. Reporting is now being done by Mercyhurst. Monitoring each grant is now a HUD requirement. All grant recipients will be contacted by George beginning now and throughout the summer to set up monitoring meetings.

X. Other

Jamie Milligan from SW PA Legal Services - Fair Housing Law Center offered a presentation on the services that are available here in Erie County through her organization. They partner with NW Legal Services. She highlighted that there were several complaints they were handling involving sexual assault by landlords. They will represent victims of Housing Discrimination at no cost. There is a testing program to see if Landlords have discriminatory practices. They offer free training for providers staff regarding how to spot housing discrimination.

XI. Adjourn.

When no other items were brought forth, a motion to adjourn was made by Mark Alexa and seconded by Peter Burke. The motion carried.

The meeting adjourned at 2:28 p.m.

Respectfully Submitted by
Danielle Szklenski, M.A.
Home Team Homeless and Housing Coalition -Secretary

HOME TEAM
HOMELESS & HOUSING COALITION



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Thursday, September 12, 2019

**Community Care Behavioral Health
(Griswold Plaza)**

AGENDA

- I. CONSENT AGENDA
- II. TREASURER REPORT
- III. COMMITTEE REPORTS – EXEC. TEAM UPDATES
- IV. COUNTY UPDATE – 2019 NOFA
- V. CENSUS
- V. SPIT UPDATE
- VI. COORDINATED ENTRY UPDATE
- VII. HMIS REPORT
- VIII. 2-1-1 UPDATE
- IX. COUNTY HUD MONITORING REPORT
- X. OTHER
- XI. PROVIDER UPDATES
- XII. ADJOURN

**Home Team
General Membership Meeting
Minutes
Thursday, September 12, 2019
At Community Care Behavioral Health**

Present: Krissy Dimitrovski, Eddie Martin, Alara Holden, Tessa Michalski, Sean O’Neill, Peter Burke, Kurt B. Crays, Barb Lewis, Diane Catrabone, Ebony Lindemann, Breanna Mckuly, Sherry Bruswell, Emily Francis, Mark Alexa, Rebecca Grimaldi, Rich Turri, Terri Lash, Denise Deptula, Liz McCormick, Ashley Megat, George Fickenworth, Betsy Wiest, Dave Woledge, Monica Stanford, Yvonne Teed, Debra Smith, Colleen Hammon, Danielle Szklenski, Tanya Smith, Grace Kennedy, Margaret Simms, Luz Merchant, Josh Jaeger, Dierdre Tate

This regular meeting of the Home Team General Membership was held on Thursday, September 12, 2019 at Community Care Behavioral Health in Griswold Plaza, Erie, PA. The meeting was run by Krissy Dimitrovski. The meeting was called to order at 1:33 p.m. Introductions were completed.

I. Consent Agenda

A motion was made by Dave Woledge and seconded by Peter Burke to approve the consent agenda. The motion carried. The agenda is as follows:

- I. Consent Agenda
- II. Treasurer Report
- III. Committee Reports- Exec Team Updates
- IV. County Updates- 2019 NOFA
- V. Census
- VI. SPIT Update
- VII. Coordinated Entry Update
- VIII. HMIS Report
- IX. 211 Update
- X. County HUD Monitoring Report
- XI. Other
- XII. Provider Updates
- XIII. Adjourn

II. Treasurer’s Report

The Treasurer was not present however it was noted that the last reported amount was approx. \$4,700.

III. Committee Reports. Krissy Dimitrovski There were no committee reports at this time. Executive Committee report included that elections will be taking place at the November meeting. The Committee is working on a slate and nominations will be accepted from the floor. At that point we will be able to move forward with officers and subcommittees. No other committees are meeting at this time.

IV. County Updates- 2019 NOFA

The NOFA has been released and is posted on three places. Ranking results were received, Tier 1 or Tier 2. Tier 2 projects are in jeopardy of being cut. HUD allocates funds based on a complex HUD structure. There are 5 individual scorers on the committee. We score and rank the projects and HUD determines if they will fund all or part of Tier 2 projects. Moving forward, a re-allocation process needs to be developed. This will be worked on by Peter Burke. This year there were increases in employment, income, and training questions. Lisa Karle and Peter Burke will attend a HMIS conference in October. Also Krissy will attend a Homes within Reach conference in Harrisburg in November. HUD approved \$5000 for training, and we are trying to put it to the best use possible. There is another relevant conference in Oakland CA in February.

V. Census 2020 – Betsy Wiest

The 2020 Census will be taking place in April of 2020. The SPIT count itself cannot be used. We will need to have a discussion about how to count homeless persons. It is important to count everyone as future funding is impacted by the count. For each person counted, \$2100 comes into our community for the next 10 years. This will be looked into by the Housing subcommittee. This year the census can be done online, via telephone, or on paper. It runs from April to June. A rep from the Census Bureau was unable to be here today but will make efforts to attend the next Home Team meeting. A question was raised regarding how to handle unaccompanied youth regarding the census. The answer is unknown at this time.

VI. SPIT Update- Lisa Karle and George Fickenworth

The Single Point in Time count is approaching again. A group will start meeting in October to plan for this. George will be reaching out to providers. The SPIT count is a snapshot in time of sheltered and unsheltered homeless persons. It will take place in January. We will be using a data collection/count process similar to the one we used last year. This is a critical Housing measure that is part of our HUD application. George will check to make sure our last count is posted.

VII. Coordinated Entry Update- Sean O’Neill

A Coordinated Entry Team Meeting is on the last Friday from 1 to 3 pm. They review the prioritized list by the highest VISPDAT. Providers are encouraged to attend the meeting or send a staff representative, including shelter staff and permanent housing. They will be reviewing the list and triaging consumers. Shelter staff members have relevant knowledge to help truly prioritize better. Domestic Violence and regular lists are separate for confidentiality purposes. Case numbers are used for domestic violence consumers. ECCM has applied for bonus funds for a Domestic Violence project. This would include one individual to work with the DV providers to coordinate those referrals and develop policies for this population. Thanks to ECCM for developing this project. Please continue to communicate with coordinated entry.

VIII. HMIS Report- Lisa Karle

The HMIS system helps us manage homeless data. All federally funded partners are required to participate but all partners are encouraged to participate. The more providers using the system, the more streamlined are our services. October will begin some new HMIS data standards. These changes come every two years. There are new choices to go into effect on October 1st. Providers will need to update both CURRENT and FUTURE participants data regarding the new questions.

System Performance Measures- corrections may be asked for from providers. Better data quality means more funding. We are looking at data quality quarterly rather than annually to allow for better corrections. Some providers run reports daily which allows for errors to be caught and fixed while the consumer in question is still there in your program. When missing data or errors are caught early, correct info can be obtained from the consumer before they leave your service.

IX. 211 Report- Emily Francis

Emily has information available on services. At this point 211 has nearly statewide coverage and is able to track trends. Please make sure to update your agency’s contacts for 211 in order to ensure that accurate information is contained in the system.

X. County HUD Monitoring-

The county has a planning grant and is working with Mercyhurst University to do HUD grant monitoring. Monitoring each grant is now a HUD requirement. Peter Burke and George Fickenworth are setting up monitoring meetings. Krissy D. does the fiscal piece. Monitoring visits will be occurring in September and October. Providers, please review last year’s reports and ensure that you have completed all corrections on last year’s reports before your next monitoring meeting.

XI. Other.

Barb Lewis shared that Oct 21st is an International Street Medicine conference in Pittsburgh. This is a three day conference but the 21st is a holistic outreach day. Folks in Pittsburgh are working with Allegheny Health Network Center for inclusion health. We could potentially talk to St. Vincent hospital about what AHN is doing there in Pittsburgh, and see if it would work for us here in Erie.

There was discussion about Home Team funds for scholarships for providers to attend conferences on relevant topics. A process still needs to be created and voted upon for this. Drafts could be submitted to the Executive Committee. It was also shared that some conferences offer scholarships for persons with lived experience.

Other Provider Updates

One provider is experiencing hospitals discharging consumers to shelters by ambulance. Are others experiencing this? MHA is. Hamot was contacted by Krissy Dimitrovski. Hamot was encouraged not to discharge consumers to a shelter without contacting coordinated entry at 1-814-SHELTER. Hospital discharge planning is a need that should begin upon admission to hospital. Shelter environment may not be appropriate for convalescing people who are hurting and in great need. These consumers are often readmitted to the hospital. Space/Rooms are available at Community Shelter Services but nursing coverage needs to be obtained/coordinated. Some feel a broader project is needed to address this need and request the assistance of the governing body of the Home Team. Interpreter services are another need, for non-English speaking persons. A question was raised regarding if persons can come to shelter with Waiver staff. These are concerns that can be worked on in our committees as they move forward. A few other updates were provided .

A motion was made by Colleen Hammon and seconded by Sean O’Neill to approve the previous meeting’s minutes. The motion carried.

XI. Adjourn.

When no other items were brought forth, a motion to adjourn was made by Sean O’Neill and seconded by Peter Burke. The motion carried.

The meeting adjourned at 2:36 p.m.

Respectfully Submitted by
Danielle Szklenski, M.A.
Home Team Homeless and Housing Coalition -Secretary

HOME TEAM
HOMELESS & HOUSING COALITION



“The Home Team Homeless & Housing Coalition is a community-wide alliance to end homelessness in Erie County Pennsylvania, through collaboration, strategy, advocacy, and community awareness.”

Thursday, November 14, 2019
1:30pm

Community Care Behavioral Health
(1314 Griswold Plaza)

AGENDA

- I. CONSENT AGENDA & APPROVAL OF MINUTES**
- II. TREASURER REPORT**
- III. COMMITTEE REPORTS**
- IV. ELECTIONS**
- V. OTHER**
- VI. PROVIDER UPDATES**
- VII. ADJOURN**